
Leicestershire & Rutland County Archery Association

www.lrcaa.org.uk



Guidelines for Claiming County Records

Version 3
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Guidelines

L&RCAA maintains 'County Records' as an incentive to its members to work for and attain a high level of performance. For this reason it will maintain records in as many disciplines, bow styles and age ranges as is practical. L&RCAA may therefore add new record categories if the level of participation in that category warrants it, or remove categories to avoid trivialising the purpose of maintaining records.

Where the scoring system for a round changes, a round is discontinued or County Records are discontinued, L&RCAA will preserve existing records in a 'Closed Records' section in recognition of the past performance.

Responsibilities

It is the responsibility of:-

- The archer to notify the County Records Officer of any claims they wish to submit.
- The archer to ensure that all claims are correct and complete and sent to the County Records Officer as soon as possible, but **within 6 weeks**, after the score has been shot.
- The County Records Officer to check each claim received for completeness and compliance with eligibility criteria.
- The County Records Officer to produce County Record Certificates to be presented to archers at the L&RCAA Presentation Evening held each year.

Eligibility

To qualify to hold a County Record you must ensure that **all** of the following criteria were met at the time the round was shot. You must:-

- Be affiliated to L&RCAA.
- Have shot and scored the round at a Record Status Tournament, Inter-Club Competition or Club Target Day in compliance with AGB Rules of Shooting.
- Have shot a round or distance for which the County maintains a record.
- Either have shot a score that matches/exceeds an existing record or shot a score for a round for which no record currently exists.

Claims Process

To claim a L&RCAA County Record you must:-

- Complete, in full, a County Records Claim Form, this can be downloaded from the L&RCAA website - <https://www.lrcaa.org/records>.
- Provide evidence of the score by attaching the official results sheet or a signed & witnessed score sheet (see additional note below).
- Submit the claim **within 6 weeks** from the date of the shoot.
- All claims to be submitted by email to the County Records Officer at records@lrcaa.org.

Note

- Rounds marked as 'R/S' must be shot at a Record Status event.
- Any claim for a Record Status (R/S) shoot **must** be accompanied by the official results. If claims are submitted without the official results they will be returned unprocessed.
- Please note website links to results **will not** be accepted, therefore ensure actual results are included.
- Rounds marked as 'Club' can be shot on Club Target Days. The score sheet must be witnessed by another archer, senior or junior, shooting the round with the claimant. The score sheet **must be endorsed** by a Club Officer as follows 'Shot on a Club Target Day in accordance with AGB Rules of Shooting'.
- Short Metric rounds cannot be claimed when shot within a longer round on the same day. See AGB Rules of Shooting 308 (b) (iv).
- If official results do not state a Tournament was Record Status then a copy of the Entry Form **must** be submitted with the claim to prove 'RS' status.

Distance Awards

Distance records may only be claimed when shot as part of a completed WA 1440 (Gents), WA 1440 (Ladies), Metrics 1, 2, 3, 4 or 5 round. See AGB Rules of Shooting 308 (b) (v).

Approval Process

The County Records Officer will:-

- Log receipt of each record claim.
- Check each claim to ensure that:-
 - It complies with the eligibility criteria.
 - All of the required information has been provided.
 - The score matches/exceeds any current record or no record currently exists.
- Seek advice if there is uncertainty about any aspect of the claim.
- Return any incomplete claim.
- Acknowledge receipt of the claim.
- Following the 6 week ratification period, confirm the status of the claim.
- Forward updated records to the L&RCAA Webmaster.

Dispute Process

If the record claim is refused and the archer is not satisfied that the outcome has been arrived at fairly they shall have the right of appeal to the County Chairman for discussion at a L&RCAA County meeting.