

Leicestershire & Rutland County Archery Association

Minutes of the meeting held on Monday 18th March 2019 at Kirby Muxloe Sports Club,
Ratby Lane, Kirby Muxloe.

The meeting commenced at 8.02pm

Present: 20

Name	Club	Name	Club
Eddie Pemberton, Chairman	BOGAS	Laura Hutchison	LSAC
Jayne Curnock, Secretary	Fosse Co of Archers	Mark Bennett	KMAC
Mark Peart, Treasurer	LSAC	Mick Shaw	Lutterworth
Debbie Staps, Minutes Sec	SVAC	Kim Copson	BoB
Carol Smith, CRO	Fosse Co of Archers	Stuart Milsom	Phoenix
Sarah Warner, team captain	B.O.B	Matthew Peers	Paradox
James Browne, Junior Rep	SVAC	Peter Fox	B.O.R
Tom Cram, Webmaster	Paradox	Richard East	
Yakoob Ali, Development officer	LAA	Martin Dexter	B.O.B
Anne Smith	Foxes	Steve Gill	LOAFAC

1. Apologies for absence: Mohamed Patel, Caroline Cater, Paul Agar and Mark Lantsbery

Stuart and James were welcomed to the committee.

2. Minutes of the Last meeting:

Proposer: Peter Fox Second: Kim 4 Abstentions

3. Matters Arising

Unfortunately, the minutes did not include the breakdown of club responses to the 2 club discussion which Carol had sent out.

Mick Shaw had sent his apologies to the meeting and Charles Dalby attended in his place; this was omitted from the minutes.

4. Treasurers Report:

- I. Summary of the accounts we have £12,786 in the bank and £136 in cash.
Incomes to date: £13.75
Expenditure to date: £1,657.92
- II. Main expenditure was the county T-shirts, business insurance which insures the Damage System and County laptops which was £186 and engraving
Reconciliation from members' fees.
Everything has now been paid to EMAS

Nothing is outstanding

5. Secretary's Report: Jayne Curnock

- I. Still waiting for Jedis lead coach to return the inventory list, I've resent the email.
 - II. Club affiliations are all up to date.
 - III. I've heard back from AGB re the direct members who haven't paid. They have now suspended two of their memberships with immediate effect. The third has promised to pay, and I have resent the information.
 - IV. All the documents on the county website have been updated except the hosting document and development plan.
 - V. EMAS/WMAS development officer role, I contacted the EMAS executive committee with our decision after the last meeting and didn't get a reply.
 - VI. County membership as of 17/3/19 total 1102
 - 92 Junior girls
 - 94 females under 25 years
 - 181 females over 25 years
 - 134 junior boys
 - 129 males under 25 years
 - 472 males over 25
 - VII. The Archery GB AGM will be on Saturday 13th April at the Crowne Plaza at the NEC Birmingham. Information will be sent out to your club secretary.
 - VIII. The EMAS AGM is on Saturday 27th April, I've emailed out to the committee and clubs today the information, the balance sheet will follow soon.
 - IX. A school in Leicester has emailed me asking if any clubs are able to run a have a go in June. Any clubs represented here tonight willing to help? I'll pass the information to club secretaries if not.
 - X. GDPR draft policy; this has been sent out to the committee.
Go with GDPR as is
- Proposed: Jayne Second: Eddie Agreed 2 Abstentions

6. EMAS Report:

No report.

1. The next EMAS meeting will be the EMAS AGM on Saturday 27th April 2019 at 2.30pm, to be held at Wellingborough Old Grammarians Association Headquarters, 46 Oxford Road, Wellingborough, NN8 4JH. If possible, please try to go to the AGM.

7. Development Sub Committee Report: Yakoob Ali

1. The coaching workshop was yesterday with 10 coaches; had hoped for more coaches but got 10 out of 12. The verbal feedback received was positive. Planning to do

something later in the year but the difficulty is fitting it in. Yakoob will look at the calendar.

2. Level 2 assessment is on the 7th April. Will be contacting the committee for some funds.
3. Invoice from Winstanley will go to Jayne.
4. 5 of the Phoenix members completed the instructor's course at the weekend.
5. Maggie is doing a level 1 course at DMU in September. Info to be emailed to Jayne for dissemination.

8. C.R.O's Report: Carol Smith

- I. 4 claims: 1 Seniors 3 Junior

9. Team Captain's Report: Sarah Warner

- I. The first county match of the season, the clout, is at the weekend
- II. All confirmed matches are on the website.
- III. Disappointed the EMAS is just a 7/20 and not a head to head as well. Apparently they couldn't get the people to do the head to heads.
- IV. The t shirts have arrived, thanks to Anne.

10. Junior Reps Report:

- I. Last indoor junior shoot 3rd March had 29 enter in the end. 5 could claim county records and 4 could claim EMAS records. Carol will prompt those juniors to claim.
- II. Sorted out dates for the outdoor season with James, potentially 4 dates, but Carol will be going out to clubs to see if their grounds are available.

11. Information Officers Report: Tom Cram

- I. Nothing to report

12. Tournament Organisers Report: Paul Agar

- I. Indoor champs 2020 - is there a club willing to host? Ann asked what the venue has to provide. Mark said Paul had said whatever club capacity was they would accept. Ideally 9 bosses but if the hosting club can only hold 8 that is what would be used. If you think you have a place suitable to host the Indoor Champs next year, please let Paul know. It takes place on the first Sunday in February. Mick said they have booked their indoor shoot dates and could look at booking the same leisure centre as this venue takes 8/9 bosses.
- II. Kim had mentioned last time about whether we should complain about the heating at the Indoor Champs which had been inadequate; as the County paid for the venue, this complaint should go through Paul. Kim suggested it would be worth having a word as a club too. Kim referenced a situation at her club when a light was out for the whole indoor season and they were given a 10% discount.

13. Safe Guarding Officer: Richard East

Nothing to report.

There have been a minor number of enquiries for information.

A reminder was given to alert Richard if clubs are experiencing difficulties with archers.

Richard's email is on the website.

14. Any Other Business:

- I. Jedi's report from Penny Yakoob to give to me
Dear Chairman and Committee
Report for the JeDiS indoor sessions 2018/19
 - a) First of all I would like to thank the coaches who have given up their time, patience and knowledge to support the junior archers. Without them the squad sessions would not be able to take place or be such a success. In particular I would like to thank Martin Matkin who has kindly stepped in and taken the lead for me on two occasions when I have been away at workshops. Also a big thank you to Carol Smith, who organises so much and on whom we rely for her competition knowledge. Finally many thanks to The Foxes Archery Club for allowing JeDiS to use their kit at Winstanley College.
 - b) We have only managed four sessions since October due to a variety of circumstances which is not ideal. Carol and I are in the process of attempting to arrange an outdoor session but we are struggling to find free dates. We have had several new JeDiS join and feedback from archers and parents has been encouraging.
 - c) Whilst I would have preferred to raise the following points in person I was not given that option so I would be grateful if the committee would get back to me and I will then attempt to get the response to responses back before the next meeting. Some points may be more suited to discuss with the Junior Representative or the CCO but as I have no instructions on how the committee wish me to report these I will include them in this report:
 - d) There are some archers (ignoring injury) who have either failed to attend or have only attended one session this year. This means sessions are not filled to capacity. Having seen the large number of juniors who attend the shoots there are obviously many enthusiastic juniors within the county. Therefore could we open the sessions to a larger number of archers on the basis we are unlikely to have a full house at any one time? *Paul asked whether Penny should wait to see how the outdoor season goes before including more archers*
 - e) Co-ordination with Junior Rep. Please could the committee give reporting protocol for linking the work of the County Junior Rep with JeDiS. As Junior Rep has responsibility for selection of those that attend JeDiS and EMAS possibly it would be beneficial for them to attend JeDiS? *James is happy to attend the JeDiS.* As the Junior Rep has responsibility for the development of juniors within the county would it be preferable for the JeDiS lead coach to report them and they have responsibility for how JeDiS develops?

It would be useful to have their contact details to give out to people who enquire about how they can develop their archery within the county. For example I recently had a conversation with a new junior archer's parent who was not aware of JeDiS or where to find the information – they did not know about the website. They did not have a Carol at their club to find out about competitions and therefore that archer would be disadvantaged to have access to coaching and being part of the county system.

- f) EMAS. Again I am not totally in the know about selection for EMAS. Not all counties use the same selection process – some allocate spaces yearly, others use a name in a hat approach but David Anderson has said this year there were spaces left that could have been filled by anyone. As a development squad it would be good to develop strong links with EMAS and also NTDP for those archers who do want to develop further. Several of the JeDiS are already part of these programmes and part of the JeDiS coaching role is to support them. David has said he is happy for JeDiS to join an EMAS outdoor session. I can arrange this if the committee is in agreement and can provide me with any risk assessments or any other instructions that need to be followed.

James is happy for the Jedi juniors to take part in the outdoor EMAS sessions. This will require parents to transport. Carol asked whether they would need to pay to attend these sessions. This would need to be discussed with parents. Kim raised the point, the EMAS junior squads have been together a while and it may be intimidating for a Jedi to go on their own so it would be best if a few went. Penny should discuss this with Jedi parents to set up. The outdoor sessions are more just shooting and coaching whereas the indoor sessions include drills and skills.

Coaches – we have a great team but it is a big commitment for everyone. There are many coaches within the county not only within clubs but also at the three universities in Leicestershire. Is the committee open to promoting a bigger involvement of coaches from the whole region and who should co-ordinate this – the CCO, the Junior Rep or the JeDiS lead coach?

- g) Equipment list.

I have updated this as it seemed pointless to sign something that was incorrect. Please note the first aid kits are out of date. Please could the County Secretary provide information on the county policy for holding a first aid kit as some sports do not allow this unless the person responsible for it has a first aid qualification? If it is agreed that one may be held then new items will need to be purchased. *A First Aid Kit is there to be used by anyone if it is needed. This does not need to be administered by a trained first aider.*

- h) It would be beneficial to purchase some tubular clini bands (yellow & red) for the squad. These are useful for learning shot routine off the bow and not all archers remember to bring theirs. It would also help with AGB drills and skills and although some coaches do not agree with these exercises, we have to support those juniors who attend or want to attend EMAS and NTDP and are expected to develop using them.

- i) Field Captain. It is very difficult to take the role of field captain while coaching. Would the committee agree to have nominated volunteer parents to take the role at sessions? Safeguarding should not be an issue as we let the parents mingle with the juniors. Please could the County Secretary advise re risk and whether they would be required to take a test, for example as used at Fosse Company of Archers? *As long as a parent is an archer they can fulfil this role.*
- j) Development as a squad. With so few sessions it has been difficult to develop as a squad. Would it be possible to do some sort of social event say in September before the start of the next season so that junior archers and their parents can get to know each other. This could involve team building events as well fun shooting and maybe food? This would be beneficial not only for the juniors but also for parents particularly any joining the squad. It would also provide an opportunity for the juniors to help plan what they want out of the sessions and give them more ownership of their development, as well as allowing information to be given on the expectations, goals and purpose of JeDiS. *The committee were supportive of this idea, as long as the lead coach was willing to organise this. John had previously done a BBQ.*
- k) Shirts for coaches. Squad identity is important and the juniors have shirts which they wear for training and competitions. Some coaches have said they object to paying for a shirt but team unity is important. Would it be possible to fund the coaches to have shirts? *How many coaches would this be for and what is the cost per shirt? Do you want it to match the new county shirts? Yakooob felt coaches should have shirts. Coaches from university clubs will probably not want to pay for them. Carol said the input the coaches put in should mean they get their shirt given. If shirts are given there would be the expectation coaches wore the shirt. With Yakooob and Maggie planning coaching sessions it may be more sensible to have a County Coaching shirt rather than a Jedi shirt. This is something for next season. It is worth asking the coaches whether they would wear these. This will be addressed in the future.*
- l) My affiliation this year outside of the region for personal reasons has caused issues with me leading JeDiS and the resulting treatment and actions behind my back by certain people has been a very unpleasant experience for me but my loyalty has been and always will be to the junior archers. Leading and developing the JeDiS squad is going to be difficult if it is in isolation of what else is being done in the county for junior archery development through the work of the CCO and the Junior Representative and the Junior Committee. It will also be impossible and uncomfortable without the support of all coaches on the JeDiS coaching team. Whilst I am more than happy to continue as lead coach if a replacement can be found it may be more appropriate and beneficial for all concerned. *We covered at the last meeting, the issues we had with an unaffiliated member running the Jedi's and have a list of equipment to cover this. The committee were happy for Penny to continue as lead coach for the JeDis.*

Penny Smith

- II. Kim from EMAS. David sent an email saying Ecclesbourne School will not be available if anyone knows of a venue which can take 6-8 bosses and have a separate classroom. Any new venue would ideally be close to the existing venue as this seems to be ideally situated for all. Sundays in winter October through to March and then April is outdoors.
- III. EMAS nominations for the Ron Smith Memorial Trophy. Caroline proposed Kim Copson, *Kim has worked tirelessly for the county for many years in a variety of roles. She has given countless hours to coach seniors and juniors from club level to GB level.*
Proposer: Caroline Second: Jayne Agreed
- IV. A meeting last year referenced an archer who had applied for funding directly to the treasurer. The point of contact is the secretary and no archer should apply directly to the Treasurer, however the issue was discussed, but subsequent to the meeting the previous treasurer was incapacitated and no feedback was given to the archer so an apology for this should be issued. The decision made at the October meeting, was as this was not the archer's first representation, they were not entitled to apply for the funding grant of £300 and therefore the request was denied. The original idea of the money was to help archers fund spare kit, not necessarily to fund expenses. Any and all claims are at the discretion of the County Committee. Ann asked if we could make the guidelines specific to show what archers are able to claim for. EG entrance fees, mileage (rate or actual fuel used) hotel accommodation, new tab. This is something to discuss at a later date.
ACTION: Jayne will draft an email
- V. The committee have received an email regarding the two club record claims. Kirby emailed before the last meeting and after the vote, Jayne emailed Kirby the result. Sarah Warner said she wasn't aware it was a vote as she thought it was a discussion. Kirby have emailed again questioning how we did it; how the proposal was done; why the proposal was sent to records officers and not club reps, they were not happy the committee followed the constitution. From Kirby's point of view, the discussion they had engaged in and their opinions weren't then raised at the committee, as the vote was by email and the result was simply announced at the meeting. Sarah said she thought the issue was because it was voted by emails and not at the committee. When it was discussed at the meeting in October not all club committees had discussed the issue and therefore it went back out originally as it was argued this wasn't a fair vote. Paul said the vote at the October meeting was carried and another vote should have been done at a general meeting. Bennet said there was no proposer or seconder so there can be no vote. Sarah asked if this needed to be voted in at an EGM but this is not the case. Sarah raised the point Bucks had changed their single shoot to a two club shoot due to cheating. Kim said it had been changed initially to make the records more meaningful and robust. Clubs aren't shooting with each other. Claims will only be accepted with the authentication of the records officer.

With respect to the email received from Kirby Muxloe a number of points were clarified by the Committee:-

* The email sent to Club Records Officers was sanctioned by the Committee.

* The final vote through Clubs Record Officers was not a secret ballot and information was forwarded for inclusion in the minutes therefore this process was open. Unfortunately, this was not received by the minutes secretary so was not attached to the minutes. Carol read out the list of clubs who wanted to change to one club and those who wanted to stay at two clubs.

* The evidence given from Kirby Muxloe that archers have been claiming 2/Club records was not carried out in comparison to other senior records where it is evident many records have stood since the late 1990s/early 2000. Senior Lady Compound records have been claimed due to the CRO knowing which rounds to suggest when their club have 2/Club shoots with Bowmen of Rutland.

* To enable a vote to take place the CRO put forward the proposal (although stated her personal preference was against changing from 2/Club to Club records)

Proposal: To change from a two club shoot to a single club shoot. This would start from the beginning of the 2019 outdoor season.

Proposed: Carol Second: Jayne 3 Agreed 8 Against 5 Abstentions

The next meeting will be Monday 15th April 2019.

Meeting closed at 21:38 pm